

EMPLOYMENT APPLICATION

At Wenty Leagues Club, we aim to be our community's venue of choice for exceptional hospitality. We are searching for **bright, bubbly and energetic people** to join us and help us reach our vision.

Wenty Leagues Club is one of the premier hospitality destinations in Western Sydney with multiple food outlets, bars, gaming floor, TAB, regular functions and events.

To apply for employment with Wenty Leagues Club please complete and save a copy of this application form. Email your completed form, resume, a cover letter and any relevant documentation to support your application to careers@wentyleagues.com.au or hand the form in at our reception.



Personal Details			
Full Legal Name			
Preferred First Name			
Postal Address	House No. & Street / P.O. Box:		
	Suburb		
	Post Code		
Home Address (if different from above)			
Email			
Mobile Number			
Home Phone Number			
D.O.B. (Optional)			
RSA ID No.		Expiry Date	
RCG ID No.		Expiry Date	
If no RSA/RCG are you able & willing to gain qualifications before employment? If yes have you already booked this? Please note: Successful applicants will need to undergo RSA/RCG training at their own expense prior to commencement.			
Do you have any holidays/commitments planned in the next 6 months? If yes please specify dates:			
What date are you available to start work?		Notice period:	
Do you speak other languages other than English?	<input type="checkbox"/> Y <input type="checkbox"/> N (if yes, detail):		
Have you ever worked in the Club Industry?	<input type="checkbox"/> Y <input type="checkbox"/> N (if yes, detail):		
Have you ever worked previously for Wenty Leagues Club?	<input type="checkbox"/> Y <input type="checkbox"/> N (if yes, detail):		
Driving License	<input type="checkbox"/> Y <input type="checkbox"/> N		
Were you referred by a staff member?	<input type="checkbox"/> Y <input type="checkbox"/> N (if yes, detail):		
Do you have any friends or family that currently work at Wenty Leagues	<input type="checkbox"/> Y <input type="checkbox"/> N (if yes, detail):		

Education			
Education (including present or future planned studies)		<input type="checkbox"/> Y <input type="checkbox"/> N (if yes, detail below)	
Institution / University	From	To	Level (e.g. B, Dip, Cert IV, etc.)
School Education Certificate Achieved:		<input type="checkbox"/> Higher School Certificate <input type="checkbox"/> School Certificate <input type="checkbox"/> Other Year completed:	

Employment History			
<i>Please start with most recent position</i>			
Dates (M/YY From & To)	Employer (Company)	Position / Title	Reason for Leaving

References			
By completing this section, you give Wenty Leagues Club permission to contact your references regarding any aspect of your application and/or previous employment history.			
Please provide at least two (2) previous work references.			
I give Wenty Leagues permission to contact my references as detailed below <input type="checkbox"/> Y			
Signature (or electronically print full name):			
Name	Position	Company	Contact Number

Position Applying For ***please tick <u>all</u> that you are interested in***
Please select the position/s you are interested in working
<input type="checkbox"/> Hospitality Host – Food & Beverage (Attendant) Duties include: Customer service, café, bistro and restaurant table service, keno, coffee making, bar service, housekeeping and general cleaning duties.
<input type="checkbox"/> Hospitality Host – Gaming (Attendant) Duties include: Customer service, gaming machine tray service for food and beverages, housekeeping and general cleaning duties.
<input type="checkbox"/> Reception/Door Host Duties include: Customer service, meet and greet, membership services, show-ticket sales, general enquiries.
<input type="checkbox"/> Other
Please specify how many hours you prefer to work each week.
e.g. 20 hours max, 20-30 hours, 38 hours +.
Preferred hours:
Please select the hours & types of work you are interested in working
<input type="checkbox"/> Casual 15-30 hours per week <input type="checkbox"/> Casual 35+ hours per week <input type="checkbox"/> Permanent Full Time (38+ hours per week)

Other Information

Have you ever been dismissed from previous employment?	<input type="checkbox"/> Y <input type="checkbox"/> N
If yes, what was the reason for dismissal? Give all details including any criminal offences relating to your dismissal or resignation?	
Due to the inherent requirements of specific roles within the Club if selected for a position you may be subject to a criminal history background check.	<input type="checkbox"/> Y <input type="checkbox"/> N
Before a criminal history background check is completed you will be notified. Do you consent to Wenty Leagues Club completing a criminal history background check if you are selected for a position within the Club?	
Have you ever been charged with or convicted of, a criminal offence (other than an offence against traffic law)?	<input type="checkbox"/> Y <input type="checkbox"/> N
If yes, please detail any relevant information below.	
(Note: This information may not exclude you from being eligible for employment with us. However, your detailed and accurate response is required.)	
Are you an Australian Citizen or do you have Residency, a Visa or other authority allowing you to legally work in Australia?	
<input type="checkbox"/> Y Citizen / Permanent Resident <input type="checkbox"/> Y Other (please detail): <input type="checkbox"/> N (please provide further information):	
Do you have any work restrictions relating to an Australian Working Visa?	<input type="checkbox"/> Y <input type="checkbox"/> N
If yes, what restrictions does your visa have? Please explain limited work conditions, restricted hours of work etc.	

Work Health & Safety

To assist Wenty Leagues to fulfill its obligations under Work Health and Safety laws please disclose any information about any disability or medical condition you have that may:

- a) prevent you from performing the inherent requirements of the position you are applying for; or
- b) pose a risk to your health and safety, or the health and safety of others in the workplace.

Please note that positions at Wenty Leagues Club may require extended periods of standing and/or walking up to 12 hours per day, repetitive lifting of items up to 15kg, bending and reaching. In some areas of the business you may be exposed to flashing lights, live bands and music, alcohol, gaming machines, gambling and environmental tobacco smoke.

To help you respond, you may request a copy of the position description for the position you are applying for from Wenty Leagues Club. If you have any questions, please discuss this with the Wenty Leagues Human Resources team. Select one of the two responses below and provide information where necessary.

I do not have a disability or medical condition that is required to be disclosed and I am able to perform the requirements of the positions as outlined above.

I do have a disability or medical condition that is required to be disclosed **or** I have a concern regarding the requirements outlined above.

Please provide information in regards to your disability, medical condition or concern:

Availability to Work

NOTE: OUR BUSINESS HAS EMPLOYEES ON SITE 24 HRS PER DAY x 7 DAYS PER WEEK. WEEKEND WORK IS A COMPULSORY ASPECT OF OUR WORK ENVIRONMENT

Availability changes will not be permitted within the first six months of employment

Indicate the days and times you are available and willing to work.

Against each day, write in the times you are available and willing to work.
(e.g. from 5.00 pm to 2.00 am, or ALL DAY etc).

Against any day you are not available for work, write "**not available**".

Availability

Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	
Sunday	

Please add any further information you would like considered in support of your application.

Privacy Statement

Wentworthville Leagues Club respects your right to privacy and is committed to protecting your personal information. The Club Privacy Policy outlines how we manage your personal information and can be obtained via our website www.wentyleagues.com.au or requesting a copy of the Policy from Human Resources.

We protect personal information through the use of secure databases that can only be accessed by authorised individuals. As a matter of course, employees, including those able to access personal information, sign confidentiality agreements as a condition of their employment.

Terms & Conditions of Employment

I accept that in the event of being employed by Wenty Leagues Club it is a condition of my employment that:

1. I authorise the Club to investigate the foregoing information without liability arising there from.
2. The information given by me is true and correct and I understand that if false information is supplied or relevant details are omitted my employment may be terminated.
3. I am willing to undertake a pre-employment medical check (at the Club's expense) to help assess my suitability for employment. I also agree to undertake such reasonable medical checks during my employment to assess my ongoing fitness for employment.
4. I will serve a qualifying period and I understand that I will have to satisfactorily complete the qualifying period before I will be offered ongoing employment with the Club.
5. I will comply with all Club requirements and directions that apply to me.
6. I will work on any shift or at any reasonable location nominated by the Club.
7. I will comply with any request by the Club to search my locker, bags or possessions before I leave the premises.

8. I am legally entitled to work in Australia.
9. I will work to the required performance standards and adhere to the Club's code of conduct. I understand that should I fail to meet the Club's performance standards or not adhere to the code of conduct, I may be subject to disciplinary action, and failing satisfactory improvement, termination of my employment.
10. I will abide by all management directives regarding safety procedures, including the wearing of personal protective equipment or use of safety equipment.

I acknowledge and confirm that I understand all the above conditions and that my employment is based on my acceptance of these conditions and my preparedness to work under these conditions.

Signature	(or electronically print full name)	Date	
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